

<b>PUBLIC PROCUREMENT REGULATORY AUTHORITY</b>	
<b>EMERGENCY AND SINGLE SOURCE PROCUREMENT SUBMISSION FORM</b>	
<i>(Made pursuant to Regulation 63(2&amp;5) and 87(3)(a) of GN No; 446)</i>	
<b>1.</b>	<b>Name of the Procuring Entity</b>
<b>2.</b>	<b>Tender/contract number</b>
<b>3.</b>	<b>Description of the procurement</b>
<b>4.</b>	<b>Procurement method</b>
<b>5.</b>	<b>Reasons/Justification for the procurement method</b>
<b>6.</b>	<b>Name and address of Contractor/Supplier/Service provider</b>
<b>7.</b>	<b>Justifications for selecting the Contractor/Supplier/Service provider</b>
<b>8.</b>	<b>Approval by GPSA (In case of Emergency Procurement)</b>
	<b>Letter Reference No;</b>
	<b>Date</b>
<b>9.</b>	<b>Date of approval by accounting officer</b>
<b>10</b>	<b>Date of approval by tender board</b>
<b>11</b>	<b>Date of contract signature</b>
<b>12</b>	<b>Contract period</b>
<b>13</b>	<b>Contract price</b>
<b>14</b>	<b>Justification on price competitiveness</b>

Prepared By: Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_  
*(Head of Procurement Management Unit)*

Authorized by: Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_  
*(Accounting Officer)*

**Note; Pursuant to Regulation 87(3)(a) of GN No; 446 this report shall be submitted to the Authority with in seven days from the date of award.**